

Premises Hiring Agreement

Jamia Masjid-E-Raza & Madina Jamia Masjid

Schedule A

Name ("The Hirer")			
Phone Number (Landline & or Mobile)			
Email Address			
Address			
Purpose of Hire:			
Date Required:			
Time required: (Remember to include preparation and clean-up time)		TO	
Number of people:			

Premises Required (please tick)								
Kitchen Room	Upstairs Small Room	Down stair Front Pray Area	Down Stair Rear Pray Area. Men Only Strictly	Up stair Main Pray Area. Men Only Strictly	S/S Tray with Spoon @ £1.00 QTY	S/S Bowl with Spoon @ £1.00 QTY	Ladies Hall Ladies only Starkly	Any other See list
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Requirements:								

Price per hour	Number of hours	Total (£) excluding Deposit of £100
£30.00 (minimum 2hrs)		

A 100% discount will apply to masjid members in relation to bereavement. (Ask for more details and time period)

Please ensure that full payment of the above amount is made no less than 14 days prior to your booking

DECLARATION:

I have read and agree to abide by the conditions set out in the HSJM Lettings Policy.

Signed:..... Date:.....

Signed:..... Date:.....

Administrator – for and on behalf of HSJM

For Office Use Only:

	Amount (£)	Date	Signed
Security Deposit paid			
Hire fee Paid			
Security Returned/Shredded			
Keys Issued		Keys Returned	