

# Premises Hiring Agreement

## Jamia Masjid-E-Raza & Madina Jamia Masjid

### Schedule A

<b>Name</b> ("The Hirer")			
<b>Phone Number</b> (Landline & or Mobile)			
<b>Email Address</b>			
<b>Address</b>			
<b>Purpose of Hire:</b>			
<b>Date Required:</b>			
<b>Time required:</b> (Remember to include preparation and clean-up time)		TO	
<b>Number of people:</b>			

Premises Required (please tick)								
Kitchen Room	Upstairs Small Room	Down stair Front Pray Area	Down Stair Rear Pray Area. Men Only <b>Strictly</b>	Up stair Main Pray Area. Men Only <b>Strictly</b>	S/S Tray with Spoon @ £1.00 QTY	S/S Bowl with Spoon @ £1.00 QTY	Ladies Hall Ladies only <b>Strictly</b>	Any other See list
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other Requirements:</b>								

Price per hour	Number of hours	Total (£) excluding Deposit of £200
£100.00 (minimum 2hrs)		

A 100% discount will apply to masjid members in relation to bereavement. (Ask for more details and time period)

Fateha/Puri/Taziyat: Anyone wishing to hire the hall for a bereavement of their loved ones, a special day rate will apply, please contact the office for more details.

**Please ensure that full payment of the above amount is made no less than 14 days prior to your booking**

**DECLARATION:**

*I have read and agree to abide by the conditions set out in the HSJM Lettings Policy.*

Signed:..... Date:.....

Signed:..... Date:.....

*Administrator – for and on behalf of HSJM*

**For Office Use Only:**

	Amount (£)	Date	Signed
Security Deposit paid			
Hire fee Paid			
Security Returned/Shredded			
Keys Issued		Keys Returned	